

TITLE PATRIA BEC SUPPLIER QUALITY REQUIREMENTS FOR PRODUCT CONSUMABLES SUPPLIERS

Applies To	This specification applies to suppliers that provide consumables entering in the composition of a product resulting from a maintenance process and directly contributing to its characteristics. When a purchase order is subject to this requirement, the PO include a section « CHEMICALS MATERIAL SPECIFIC REQUIREMENTS » calling for DQF-04.			
Introduction	This document defines the core elements of Patria BEC Quality System and describes the basic requirements and guidance for type D consumables suppliers.			
Document Property Right Notice (DPNR)	This document is the property of Patria BEC. You may not possess, use, copy or disclose this document or any information in it, for any purpose, including without limitation to design, manufacture, or repair parts, or obtain government approval to do so, without Patria BEC express written permission. Neither receipt nor possession of this document alone, from any source, constitutes such permission. Possession, use, copying or disclosure by anyone without Patria BEC express written permission is not authorized and may result in criminal and/or civil liability.			
Export compliance	Control of Quality Records is a process that implicates export control considerations and that accordingly contains steps to ensure compliance with applicable export and sanctions laws. Patria BEC employees must follow these steps in accordance with the export outlined. If you do not understand your export obligations or require further assistance, please contact your local ITC agent for assistance.			
Nature of Change	Edition Date	Rev.	§ Changed	Description of the Change
	12/2017	01		Document creation
	07/2018	02		Addition of product identification requirements Clarification of the type of consumable for which this DQF apply
	10/2020	03	See margin	Adding storage condition requirements+ review of COC requirements
	08/2025	04	All	Full review of the procedure
Table of Contents (Optional)	Chapitre	Titre		
	Chapter I	General requirements		
	Chapter II	Quality requirements		
Requirement Origin	<u>Document & Section</u>	<u>Title</u>		
	AS 9110 § 8.4	Control of externally provided processes, product and services		
	AS6174	Counterfeit Materiel; Assuring Acquisition of Authentic and Conforming Materiel requirements.		
Ownership	Process Owner: Quality Manager (PS10 : Insure Product Quality) Document Custodian: Quality Manager Publication Notification: QPulse			
Supporting References	The following references support the implementation of this document:			
	Reference	Title		
	None			
Records & Forms	None			
Definitions	Certificate of conformance	A document that certifies product conformity to process, design and/or specification requirements		
	Counterfeit Part	An unauthorized copy, imitation, substitute, or modified part (e.g., material, part, component), which is knowingly misrepresented as a specified genuine part of an original or authorized manufacturer.		

NOTE: Examples of a counterfeit part can include, but are not limited to, the false identification of marking or labeling, grade, serial number, date code, documentation, or performance characteristics.

- Qualified
Supplier List

A listing of maintenance functions contracted to other repair stations. It focuses on the maintenance functions being contracted and to whom.
- Non-
conformance

Non-conformance refers to a situation where something (a product, process, or service) does not meet the specified requirements or standards.

Acronyms
(Optional)

The following defined acronyms are used throughout this document

Acronym - See			
QMS	Quality Management system	NC	Non conformance
QSL	Qualified Supplier List	CAR	Corrective action request
CoC	Certificate of conformance	PO	Purchase order
MSDS	Material Safety Data Sheet.	CLP	Classification, Labelling and Packaging

CHAPTER I GENERAL REQUIREMENTS

Introduction	This chapter describes the basic requirements and guidance for consumable suppliers used by Patria BEC.
Deliveries and billing	<p>Deliveries shall reference the purchase order number. PBEC will not accept excendetary deliveries.</p> <p>The delivery note shall reference the item created on our purchase order and be placed in a self-adhesive document enclosed envelopes on the packaging.</p> <p>The bill shall also reference the purchase order and item numbers.</p>
Acknowledge of receipt	<p>Please send back acknowledgement of receipt within 48 hours confirming your approval of all the terms of the order at the attention of your purchaser (pbec.purchase@patriagroup.com).</p> <p>Should your invoice not be reconciled due to a price variance, it shall be taken into account only if acknowledgement of receipt mentioned it.</p>
Material Safety Data Sheet	<p>When providing chemical products, vendor shall provide the latest revision of the Material Safety Data Sheet applicable.</p> <p>If a hard copy is not provided with the delivery, Material Safety Data Sheet shall be provided upon request. When possible, make MSDS available online for consultation.</p>
REACH Regulation	<p>Within the frame of the contract completion, the supplier guarantees the strict implementation of the legal provisions and regulations in effect concerning health, safety, hygiene, environmental protection and occupational safety.</p> <p>This commitment implies, at least the compliance with the community regulations, standards and extend; If need to be to the compliance with the specific regulations and standards of the country where the contract is performed regarding the place of delivery.</p>

CHAPTER II	QUALITY REQUIREMENTS
Introduction	This chapter describes the quality requirements applicable to consumable suppliers used by Patria BEC.
Basic Requirements	<p>Suppliers providing consumable products with product impact for Patria BEC must be listed on the Patria BEC Qualified Supplier List.</p> <p>Qualification is granted by Quality department upon purchasing request.</p> <p>Upon qualification suppliers must ensure to:</p> <ul style="list-style-type: none"> • Comply with Patria BEC Supplier Quality Requirements describe in this procedure and all stated terms and conditions listed on the PO or Contract, as applicable • Maintain performance expectations with respect to Supplier Escapes, On-time delivery, etc. • Retain quality records for as long as required. • Allow inspection and/or audit of their system or processes by Patria BEC if requested <p>A supplier may be removed from the QSL if one of the following happens:</p> <ul style="list-style-type: none"> • Refusal to submit to an audit if requested • Lack of action to address quality performance issues • Violations of the terms and conditions • Violations of the local and US export laws • Falsification of data
Records requirements	<p>1) Conservation</p> <p>❖ Testing and Quality records</p> <p>Ten (3) years minimum</p> <ul style="list-style-type: none"> • Supplier documentation including purchase orders, COC's and shipping documentation • Inspection results and report if any <p>❖ Audits, general escapes, Corrective & Preventative Action, general documentation</p> <p>Five (2) years minimum</p> <ul style="list-style-type: none"> • External Audit results if any • Investigations and Corrective Action Requests (CAR's) • Escapes and related information <p>2) Recovery</p> <p>The Supplier shall enable Patria BEC to easily recover all records related to Patria BEC orders. If required by Patria BEC, traceability elements shall be recovered in a 2 working days period.</p> <p>3) Destruction</p> <p>The Supplier are authorized to destroy records regarding Patria BEC order but it shall guarantee that:</p> <ul style="list-style-type: none"> • records are destroyed in accordance with pre-determined conservation periods, <p>destruction of records is traced, irreversible, confidential and secured</p>

Non conformance and corrective action request	<p>Nonconformance from the Supplier Quality System or product found at a Patria BEC facility are considered Supplier nonconformance.</p> <p>These get measured as one characteristic to determine Quality performance of a supplier.</p> <p>A Supplier Discrepancy Report (PVRF) may be issued to the supplier along with a Contractor Corrective Action Request form for the determination of Root Cause and Corrective and Preventative Action(s) if the nonconformance requires it.</p> <p>Feedback to the Contractor Corrective Action Request shall be provided according to the deadline defined in the request.</p>
Counterfeit and Suspected Unapproved material prevention	<p>Supplier shall implement an appropriate process to prevent the use of counterfeit or unapproved material.</p> <p>Process shall comply with AS6174 Counterfeit Materiel; Assuring Acquisition of Authentic and Conforming Materiel requirements.</p> <p>Supplier shall train the appropriate persons in the awareness and identification of suspects' material.</p>
Sub tiers suppliers	<p>Suppliers shall ensure that the requirements describes in this procedure are flowed down, as applicable, to any sub-tiers suppliers used.</p>
Product identification requirements	<p>The product container shall be identify with the following information :</p> <ul style="list-style-type: none"> - Name of the producer - Commercial designation - Batch number and production date - Expiry date (when applicable) - Quantity <p>Link between the container and the associate certificate of conformity shall be clear.</p> <p>In addition, the product shall be classified, labelled and packaged per CLP regulation.</p>
Storage condition	<p>Supplier shall ensure that the storage conditions in the facility and during transportation are appropriate as per manufacturer requirements (temperature, humidity).</p>
Shell Life	<p>A product with a limited shell life always have at least 2/3 of the total shell life at delivery unless otherwise specified in the order.</p>
Certificate	<p>Provide the certificate of conformity and/or of analysis from the producer.</p> <p>The COC must contain at minima the following information:</p> <ul style="list-style-type: none"> - Name and address of the producer - The product designation and it's reference. - The batch number (if applicable) - For shell life limited products: the shell life limit and/or the production date and the validity period
Performance Surveillance	<p>Patria BEC will regularly evaluate supplier performance and risks.</p> <p>If the evaluation results does not met the expectations, appropriate actions will be taken.</p>